



Rooted in the community to grow and flourish

## Parent Council Minutes

<b>Date</b>	<b>17.10.22</b>
<b>Attendees</b>	<b>KM, EG, NF, MB</b>
<b>Apologies</b>	-

<b>Agenda</b>	<b>Minutes</b>	<b>Actions</b>
<b>1. Welcome and thank you</b>	<p>EG thanked everyone for giving up their time to attend the meeting.</p> <p>We discussed ideas for encouraging more people to join the Parent Council.</p>	<p>EG to give verbal reminders (e.g. information sessions and parent/teacher consultations etc)</p> <p>EG to give reminders on Facebook as well as in newsletters.</p>
<b>2. Finalise Terms of Reference</b>	<p>EG shared current terms of reference and we agreed they were still applicable. Following discussion, we agreed for EG to continue to Chair the meetings for the next year though everyone is able to contribute to the agenda.</p> <p>We agreed we would prefer to meet face to face from now on and that Mondays at 2pm work well for everyone.</p>	<p>EG to update and ensure Terms of Reference are shared on school website.</p>
<b>3. Parental Engagement Opportunities</b>	<p>Class Information Sessions</p> <ul style="list-style-type: none"> <li>- Timing generally worked well and meant children did not need to attend so parents/carers could concentrate</li> <li>- Would be beneficial for school to communicate more explicitly about where to find the information after the event if they were unable to attend the session</li> <li>- Lots of important information was shared</li> <li>- Useful to have this in the first week back</li> </ul> <p>Reading Open Morning</p> <ul style="list-style-type: none"> <li>- Really enjoyable and appreciated being able to look at the school books informally with your child</li> <li>- Very useful to find out about reading strategies used in lessons at school (e.g. collective reading aloud, ghost reading etc)</li> </ul>	



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	<ul style="list-style-type: none"> <li>- Timings allowed for parent to move between several classes if they have more than one child</li> </ul> <p>Newsletters</p> <ul style="list-style-type: none"> <li>- Lots of information in them and all agreed that they don't read everything every week as the newsletters have become quite long</li> <li>- EG explained rationale behind weekly attendance info but said that some information could easily be collected into a half termly newsletter instead and the weekly bulletin could be kept more brief</li> <li>- Diary dates are useful to have each week</li> <li>- Parents said they miss having photos of the hot choc with the HT winners</li> </ul>	<p>After half term, EG to explore sending out a weekly bulletin which only includes diary dates, message from EG and attendance. All other info to be collated in an 'end of half term' newsletter.</p> <p>EG to explore if it is logistically possible to get photos of 'best seat in the house' into bulletin each week.</p>
<p><b>4. Clever Chefs</b></p>	<p>We discussed the fact that the new kitchen hub is now cooking hot meals on site at Wool Primary</p> <ul style="list-style-type: none"> <li>- Generally positive feedback from children</li> <li>- Children are no longer needing extra snack after school</li> <li>- It's useful when staff inform parents if child doesn't like a particular dish</li> <li>- The Clever Chefs ordering site can be time consuming when ordering meals for multiple children</li> <li>- Would be great to have an opportunity for parents to taste some of the food</li> <li>- Would love to receive some recipes so that children can have a go at cooking some items at home</li> </ul>	<p>EG to speak to Clever Chefs to arrange for tasting sessions (at upcoming parent teacher consultations)</p> <p>EG to speak to Clever Chefs about whether it would be possible to send out recipe challenge with half termly newsletter.</p>
<p><b>AOB</b></p>		

Next meeting date: 5.12.22